

ORDINANCE
By Palmisano

Amending Title 2, Chapter 35 of the Minneapolis Code of Ordinances relating to Administration: Capital Long Range Improvement Program Process.

The City Council of the City of Minneapolis do ordain as follows:

Section 1. That the Minneapolis Code of Ordinances, Chapter 35, Capital Long Range Improvement Program Process, be amended in the form of a complete revision to read as follows:

CHAPTER 35. CAPITAL LONG-RANGE IMPROVEMENT COMMITTEE

35.10. Purpose. That the Capital Long-range Improvement Committee (the “Committee”) be and is hereby re-established to provide advice and recommendations to the Mayor and City Council on a capital improvement program plan and on annual capital improvement budgets which are critical to maintaining quality neighborhoods, a vital economy, a safe and healthy community, and maintenance of the City’s infrastructure.

35.20. Classification. The Committee is organized and shall be classified as a Tier 2 body, pursuant to Section 10.20 of this Code.

35.30. Powers, duties, and responsibilities. The Committee, in fulfilling its general purpose, shall have the following powers, duties, and responsibilities:

(1) Annually prepare and present a report of its non-binding recommendations to the Mayor and City Council regarding an annual six (6) year capital program, setting forth the scheduled timing and details of contemplated capital improvements by year. As used in this chapter, “capital” refers to investments in real assets, including vehicular equipment. The report shall include estimated costs, the need for each improvement, funding source(s), and the financial impact that the improvement will have on the City. The Committee’s recommendations have no binding authority. Decision-making authority remains exclusively with the Mayor and City Council.

(2) Evaluate and prioritize the recommended capital projects and expenditures of departments of the City, including the capital projects of the departments and divisions of the City of Minneapolis, the Minneapolis Park and Recreation Board, the Municipal Building Commission, and the Youth Coordinating Board. These projects shall be considered within the context of other capital expenditures made within the corporate boundaries of the City of Minneapolis by the Minneapolis Public Housing Authority, the Metropolitan Sports Facilities Commission, Hennepin County, Special School District No. 1, the Metropolitan Council, the State of Minnesota, and any other taxing district with projects inside the City. However, the Committee shall not duplicate evaluation or ranking tasks performed by other processes managed by city, state, or federal laws, ordinances, or regulations.

(3) Make recommendations regarding all sources and uses of financial resources used to acquire, replace, or increase the useful life of the City’s real assets.

(4) Develop the foregoing recommendations within the context of the City’s comprehensive plan, goals, and strategic plans.

(5) Submit the proposed capital improvement recommendations to the Mayor and City Council no later than the last day of July of each year for consideration as part of the annual budget process.

(6) The Committee may propose guidelines regarding project submissions, schedules, and the criteria for evaluating capital improvement programs and projects as necessary for the preparation and presentation of the Committee's annual six (6) year capital program report. All such guidelines and evaluation criteria shall be submitted to the City Council and Mayor for their review and approval.

(7) The Committee shall have only the powers, duties, and responsibilities expressly given, but may do those things necessarily implied to carry out the foregoing powers, duties, and responsibilities.

35.40. Membership. (a) The Committee shall be composed of twenty-three (23) members to be appointed as follows:

(1) *Council nominations.* Thirteen (13) seats shall be nominated by the City Council, as follows:

- a. Seat 1: Ward 1 representative;
- b. Seat 2: Ward 2 representative;
- c. Seat 3: Ward 3 representative;
- d. Seat 4: Ward 4 representative;
- e. Seat 5: Ward 5 representative;
- f. Seat 6: Ward 6 representative;
- g. Seat 7: Ward 7 representative;
- h. Seat 8: Ward 8 representative;
- i. Seat 9: Ward 9 representatives;
- j. Seat 10: Ward 10 representative;
- k. Seat 11: Ward 11 representative;
- l. Seat 12: Ward 12 representative; and
- m. Seat 13: Ward 13 representative.

(2) *Mayoral nominations.* Two (2) seats shall be nominated by the Mayor, as follows:

- a. Seat 14: Mayoral representative; and
- b. Seat 15: Mayoral representative.

(3) *Qualified nominations.* Eight (8) seats shall be nominated by the Finance and Property Services Department as follows:

a. Seats 16-23: Members possessing relevant knowledge or experience in capital development, urban planning, or economic development; provided that Seats 16-23 shall include at least one (1) member possessing substantial relevant knowledge or experience in each of these fields.

b. Members nominated for qualified seats are subject to appointment by formal action of the City Council and Mayor.

(b) A public hearing will not be required to approve appointments.

(c) All seats nominated by the Mayor, City Council, or the Finance and Property Services Department shall be appointed through the standard legislative process requiring formal action by the City Council subject to approval of the Mayor, pursuant to City Charter § 4.4.

(d) *Open Appointments.* All members nominated by the Mayor, City Council, or Finance and Property Services Department shall be selected through the City's Open Appointments process, pursuant to Section 10.50 of this Code.

(e) *Terms.* All members shall serve terms of two (2) years. In order to stagger the expiration of terms, original appointments shall be for terms of one (1) or two (2) years, as determined by the City Clerk. Thereafter, appointments shall be made for terms of the full two (2) years.

(f) *Compensation.* Members serve without compensation. Members may receive reimbursement for necessary travel and parking to the extent that such appropriations have been allocated in the budget of the supporting department.

(g) *Vacancies.* Any vacancy occurring before the end of a term shall be filled for the balance of the unexpired term in the same way as the initial appointment.

(h) *Removal.* Except as otherwise required by law, all Committee members shall serve at the pleasure of the Appointing Authority.

35.50. Leadership. The Mayor shall designate the first Chair of the Committee before its first meeting, who may but is not required to be a mayoral nominee. The Committee shall, as part of its initial organizational meeting, select from the membership a Vice-Chair. At each subsequent annual organizational meeting, the Committee shall select from the membership both a Chair and a Vice-Chair.

35.60. Executive Secretary. The City Clerk shall be the executive secretary of the Committee pursuant to Section 10.90 of this Code.

35.70. Quorum. A majority of the total number of seats on the Committee shall constitute its quorum for the purpose of meeting and the conduct of business, regardless of any vacancies.

35.80. Applicability of Title 2, Chapter 10. The applicable provisions and requirements of Title 2, Chapter 10 of this Code shall apply to the Committee except as expressly otherwise provided by this Chapter.

35.90. Department support. The Finance and Property Services Department shall be the department within the City Administration, subject to the direction of the Mayor, that shall have primary responsibility for supporting the Committee in the performance of its delegated duties and responsibilities. The Finance and Property Services Department shall provide administrative, logistical, operational, and other support services and resources needed by the Committee in the conduct of its functions, including the management of any appropriated funds for the Committee.

35.100. Reporting requirements. The Committee shall not be required to prepare or submit the separate annual work plan or annual report required by Section 10.110 of this Code. The report required by Section 35.30 shall be the only report required of the Committee.

Section 2. That the effective date of Section 1 shall be January 1, 2027.